

Order Form | Policies & Guides

Company Details			
Company Name		ABN	
Contact Name			
Street Address			
Billing Address (if different to above)			
Phone	Fax	Mobile	
Email			
Industry		No. of Employees	

Policies		
Item	Cost (ex GST)	Tick to Order
Confidential Information	\$100.00	<input type="checkbox"/>
Counseling & Discipline	\$400.00	<input type="checkbox"/>
Drug & Alcohol	\$400.00	<input type="checkbox"/>
Email & Internet	\$100.00	<input type="checkbox"/>
Flexible Work Arrangements	\$250.00	<input type="checkbox"/>
Mobile Phone	\$100.00	<input type="checkbox"/>
Redundancy	\$400.00	<input type="checkbox"/>
Social Media	\$400.00	<input type="checkbox"/>
Work Health & Safety* <small>* This policy is compliant with harmonised work, health and safety legislation and is for use in the following states only: SA, NT, QLD, NSW, ACT and TAS.</small>	\$400.00	<input type="checkbox"/>
Workplace Bullying Policy	\$400.00	<input type="checkbox"/>

Guides		
Item	Cost (ex GST)	Tick to Order
High Income Employees	\$400.00	<input type="checkbox"/>
Right of Entry	\$1,200.00	<input type="checkbox"/>

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Policies and Guides
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Please send my order:	
<input type="checkbox"/>	Directly to me.
<input type="checkbox"/>	To my EMA Consultant to be customised as instructed.

Authorised by	
Name	
Position	
Signature	
Date	

Please post, fax or scan & email the completed order form to:
 EMA Consulting, PO Box 140, Hindmarsh SA 5007
 P 08 8203 1700 F 08 8340 4626 E orders@emaconsulting.com.au

